



TORONTO PUBLIC LIBRARIES

REFERENCE LIBRARY

366.3.0205

100

CONSTITUTION,
BY-LAWS,
RULES OF ORDER, ETC.
—OF—
MILLBROOK LODGE,

NO. 308,

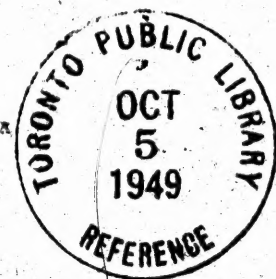


UNDER THE JURISDICTION OF THE GRAND
LODGE OF ONTARIO.

INSTITUTED AT MILLBROOK,
MAY 1ST, 1894.

MILLBROOK :
PRINTED AT THE REPORTER OFFICE.
1894.

E 96659



Certificate of Membership.

Millbrook Lodge No. 308, I.O.O.F., Millbrook, Ont.

This is to Certify that Bro. Edgar J. Gury
was duly admitted a member of this Lodge by initiation
on the Twentieth day of November in the year of
our Lord One Thousand Eight Hundred and Ninety-four

D. Hampton N. G.

W. D. Leach R. S.



CONSTITUTION.

PREAMBLE.

By the authority vested in it by its Charter, and by the laws and usages of the Order, the Grand Lodge of Ontario, of the Independent Order of Oddfellows, hereby ordains the following as the CONSTITUTION of all Subordinate Lodges working under its immediate jurisdiction :—

TITLES AND POWERS.

Clause 1.—This Lodge shall be constituted of at least five members of the Third Degree, or Degree of Truth, and shall be hailed and entitled Millbrook Lodge, No. 308, O. O. F., of Ontario, and shall possess the full powers and privileges of a Subordinate Lodge, holding a legal, unreclaimed and valid Charter, duly granted and formally presented by the Grand Lodge of Ontario.

MEMBERSHIP.

Clause 2.—Candidates for membership, by initiation, in this Lodge, must be free white males, of not less than twenty-one years of age, of good moral character and in sound health, and resident within the jurisdiction of this Lodge.

Clause 3.—Every application for membership must be submitted in writing in the form provided by the Sovereign Grand Lodge, and must be accompanied by a reference to at least two other members of the Lodge, and a certificate of good health from a physician selected by the Lodge, on the form provided by the Grand Lodge.

Clause 4.—The application so made shall be referred to a committee of three members, two of whom shall be appointed by the N. G., and one by the V. G., who shall report thereon at the next regular meeting unless excused by a two-thirds vote of the members present, or unless the application be withdrawn by the proposer.

Clause 5.—A ballot shall be taken on the application immediately after the presentation of such report, when if two-thirds of the members present shall be in favor of the applicant, the applicant shall be initiated into the Order, and if not so, the application shall be referred to the next regular meeting.

CONSTITUTION.

Clause 6. Any Brother or Ancient Oddfellow, desirous of joining this Lodge, must present a Withdrawal Card or Dismissal Certificate from the Lodge of which he was previously a member, and his application shall then be disposed of according to the above regulations, provided that, in case of the application of a brother, who, within six months previous to such application, has been a member of a Lodge which has merged into or united with this Lodge, the vote necessary to receive shall be a majority vote by ballot.

Clause 7.—Any candidate requiring admission more than thirteen weeks after his election must be again proposed and balloted for, as in the case of a new candidate.

Clause 8.—The rejection of any candidate for membership shall be immediately intimated to every Subordinate Lodge in the city, town or village in which such rejection takes place.

Clause 9.—No candidate for membership by initiation who has been rejected can again be proposed until at least six months after his rejection.

Clause 10.—No person shall be admitted to honorary membership in this Lodge, nor hold membership in this or any other Subordinate Lodge in this Order at the same time.

Clause 11.—No proposition for membership, either by initiation or by card, shall be received or acted upon, if the applicant's residence be out of this jurisdiction (without the consent of the Grand Master of the jurisdiction in which he resides), nor if his residence be nearer to any other Lodge by the nearest travelled route, unless consent of the latter be obtained; and in the event of the violation of this clause, this Lodge shall pay over all fees received from such applicant to the Lodge within whose jurisdiction he resided, and shall also be liable to suspension by the Grand Lodge or Grand Master.

Clause 12.—This Constitution for the government of Subordinate Lodges, and the By-laws and Rules of Order made thereunder, and the Constitution and By-laws and Rules of Order of the Grand Lodge of Ontario, shall constitute the contract between the Order and each member thereof; and every member from the time of his initiation or admission by card, and so long as he continues in membership in the Order, shall be bound by every clause and article therein contained, and shall be subject thereto in every particular.

Clause 13.—Every member shall sign the Constitution and By-laws of this Lodge on his admission thereto, but such signature shall not be necessary for the authentication of the aforesaid con-

CONSTITUTION.

7

tract, which contract is complete by the member's initiation or admission by card, such admission by card dating always from the time that he has been accepted by vote of this Lodge; and every member shall be subject to the said laws as aforesaid, although he may not have signed his name thereto.

DEGREES.

Clause 14.—Every member previous to his receiving any of the degrees shall present a certificate from the P. S. that he is not in arrears to the Lodge, and that he has paid all charges for the said degree; after which he shall be balloted for. Balloting shall be had when the Lodge is open in the Third Degree, and one ballot shall be taken for all the degrees for which he has applied.

Clause 15.—If, on such ballot, three or more black balls appear, the applicant shall be rejected, otherwise he shall be considered eligible, and shall be admitted to the Degree or Degrees applied for. In case of rejection he shall not be again balloted for to receive the Degrees unless two weeks' notice is given immediately preceding the meeting at which such ballot is taken.

CARDS.

Clause 16.—Any member in good standing and clear of the books, desiring to withdraw from this Lodge, may signify such desire either personally in open Lodge or by a letter addressed to the Secretary, whereupon the Lodge shall proceed to a ballot, with ball ballots, and a majority vote of the members present shall be necessary to the granting of such Withdrawal Card. If a majority of the members present refuse to grant such card, the applicant therefor may tender a written resignation of his membership, and shall be entitled to receive from the Secretary, under the Seal of the Lodge, a certificate that he has resigned membership, and such certificate shall be sufficient evidence that the member was in good standing at the time of his resignation; provided that, upon the refusal of the card, the member applying for the same shall have the right of appeal to the Grand Lodge.

Clause 17.—Any member of this Lodge in good standing and free from all charges shall be entitled to a Visiting Card on payment of all dues for the period for which said Card is required, and of a fee not exceeding fifty cents. During recess of the Lodge such card may be issued by the N. G. and Secretary.

RE-ADMISSION.

Clause 18.—Should any member receiving a Withdrawal Card from this Lodge apply within twelve months thereafter to be admitted to membership and be accepted, the Lodge may require him to pay the entrance fee, or any portion thereof.

CONSTITUTION.

ELECTIVE OFFICERS.

Clause 19.—The Elective Officers of this Lodge shall be Noble Grand, Vice Grand, Recording Secretary, Permanent Secretary and Treasurer.

Clause 20.—No brother shall be eligible for the office of N. G. until he has served a term as V. G., nor V. G. until he has served a term in some inferior office, except that of Chaplain, has attained the Third Degree and is in good standing. All officers shall be eligible for re-election.

Clause 21.—Nominations for the Elective Offices shall be made only at the two meetings next preceding that fixed for the election thereto, and no nominee shall be balloted for who has not signified his willingness to accept the office for which he may be named.

Clause 22.—The Election of Officers shall take place at the last regular meeting in each term. If for any elective office, or for the office of Representative to the Grand Lodge, only one member shall be in nomination, such member shall be declared elected by acclamation; should there be two or more candidates duly nominated, the members present shall proceed to elect one of such candidates by ballot; and only members in good standing shall be entitled to vote.

Clause 23.—A majority of all the legal votes cast shall be necessary to election. Should there be no choice of an officer on any ballot, a new ballot shall forthwith take place, and after each ballot the name of each candidate who may have received the smallest number of votes, as well as those who shall receive no votes, shall be withdrawn.

APPOINTED OFFICERS.

Clause 24.—The appointed Officers of this Lodge shall be W., C., O.G., I.G., R.S.N.G., L.S.N.G., R.S.V.G., L.S.V.G., R.S.S. and L.S.S., and the Lodge may at its option add a Chaplain.

Clause 25.—These Officers shall be appointed by the N. G., immediately after his installation, except the R.S.V.G. and L.S.V.G., who shall be appointed at the same time by the V. G.

Clause 26.—All members appointed as Officers must be in good standing and must have attained to the Third Degree.

Clause 27.—The N. G., with the consent of the Lodge, may appoint as O. G. a brother of the Third Degree belonging to any other Lodge in this jurisdiction.

CONSTITUTION.

Clause 28.—This Lodge may at any time elect a Physician, Solicitor or other officer, required for the operation of the legitimate work of the Lodge, but the person so elected shall not, as such officer, be subject to any of the laws of the Order relating to membership, qualification or honours, and may be elected under a by-law, resolution, or in any manner and at any time that the Lodge may decide.

INSTALLATION.

Clause 29.—The Officers of this Lodge shall be installed at the first regular meeting in the term for which they have been elected or appointed, except that the installation of an officer chosen to fill a vacancy may take place on the night of his election or appointment. An officer re-elected or re-appointed must be again installed.

VACANCIES IN OFFICE.

Clause 30.—Any office, the occupant of which may have been absent without satisfactory excuse from three successive regular meetings, may be declared vacant by vote of the Lodge, on a motion to that effect, provided notice of such motion has been given at the regular meeting previous to that at which the vote is to be taken.

Clause 31.—Any vacancy in office by resignation, death or otherwise, shall be filled by election or appointment, as the case may be. In the case of elective officers, the election may take place on the second night of nomination; and the members so elected or appointed shall be entitled to the privileges and honors of the office, provided they complete the term.

DUTIES AND POWERS OF OFFICERS.

Clause 32.—The Officers of this Lodge shall perform such duties and be invested with such powers as are prescribed by the Charge Books and Usages of the Order, the Laws of the Grand Lodge of Ontario and of the Sovereign Grand Lodge, and the By-laws and Resolutions of this Lodge.

SESSIONS.

Clause 33.—This Lodge shall hold its meetings weekly or semi-monthly, on such evening and at such time as may be provided by its By-laws, provided always, that if its terms are semi-monthly, twenty-six nights service shall constitute the term of office, and if yearly, not less than twenty-four.

Clause 34.—Special Sessions may be called by the N. G. or the absence of that officer from the place by the V. G., such notice being given as may be required by the By-laws.

CONSTITUTION.

Lodge. The notice shall contain the particular reason for calling the same, and no business but that expressed in such notice shall be entered upon at such special meeting. It shall be the duty of the N. G. to call a special meeting when requested in writing so to do by not less than five members.

Clause 35.—Should any regular meeting fall upon any legally established or recognized holiday, the Lodge may, by resolution passed at the preceding regular meeting, omit such meetings; and any business that should by law or resolution be transacted at that time shall be taken up at the regular meeting following.

Clause 36.—No business shall be transacted at any regular or special meeting, unless at least five members of this Lodge be then present, nor otherwise than according to the Rules of Order annexed to this Constitution.

Clause 37.—Members of other Lodges may be admitted as visitors, provided they give the password for the term, present a proper card, or are introduced by an elective Grand Officer, or by any Representative to the Sovereign Grand Lodge from the Grand Lodge or Grand Encampment of Ontario.

TERMS.

Clause 38.—The terms of this Lodge shall be semi-annual or annual, as provided by its By-laws, and shall commence on the first regular meeting in July and January respectively; if semi-annual, and on the first regular meeting in January if annual.

Clause 39.—Every term shall be held to close on the day on which the succeeding one may commence, and at the moment the Lodge opens.

RETURNS.

Clause 40.—It shall be the duty of the N. G. and Per. Sec. to prepare and forward to the Grand Secretary of Ontario, immediately on the expiry of their term of office, a regular return of the work of such term, with the result of election of officers, etc., in accordance with such blank form of semi-annual or annual return as the Grand Lodge may from time to time direct to be used.

Clause 41.—Such semi-annual return shall be accompanied by the amount due the Grand Lodge, the same being twenty-five cents for each suspended member on said return.

Clause 42.—A fine of two dollars shall be payable by this Lodge for every month that may elapse after the close of any semi-annual term and until the returns required by the preceding clause are placed in the possession of the Grand Lodge, and a fur-

CONSTITUTION.

11

ther fine of fifty cents per day, for every day that shall elapse after the 25th day of July, until the returns for the term preceding are sent to the Grand Secretary.

Clause 43.—Should this Lodge, or the Officers thereof, fail to make the returns required by the preceding clauses for twelve months, it shall thereby become liable to the forfeiture of its Charter, and it shall be the duty of the last installed officers to transmit or surrender to the Grand Master on requisition from him to that effect (or to such other brother as may be appointed by the Grand Lodge or Grand Master to receive the same), the Charter, books, papers, furniture and funds of the Lodge.

CONTRIBUTIONS.

Clause 44.—There shall be one general fund for the payment of all benefits, charity and expenses of maintenance; but the Lodge may provide by its By-laws, for the institution of a special fund or funds, for any of the benevolent purposes contemplated by the Order.

Clause 45.—The receipts and disbursements on account of any special fund shall be kept separate and distinct from the General Fund, and any money appropriated to a Widows' and Orphans' Fund shall be used only for the payment of benefits and relief to the widows and orphans of deceased members of this Lodge. Any Subordinate Lodge in this jurisdiction may by By-law provide for the setting apart of any sum, not to exceed five per cent (5%) of its receipts for dues, for the purpose of creating and maintaining a contingent fund.

Clause 46.—The initiation fee of this Lodge must be paid, in every case, previous to the admission of the candidate, and shall not be less than five dollars; and the fees for degrees shall not be at a less rate than two dollars for each of the three degrees.

Clause 47.—The contribution of each member to the General Fund of this Lodge shall be determined by By-law, provided it be not less than ten cents per week; and the Lodge may require the same to be paid quarterly in advance.

Clause 48.—The fee for withdrawal or Visiting Card shall not exceed fifty cents, and may be applied to the General Fund or any special fund, as the Lodge may provide by its By-laws.

Clause 49.—Such monies in possession of the Lodge as may not be required for immediate use may be invested in stock, debentures or securities of the Government of Canada, or of the Province of Ontario, or in securities which are a first charge on lands in Ontario, but in no case shall they be loaned to any person.

CONSTITUTION.

Order; nor shall they be loaned to individuals on personal security, or invested in private enterprises of any kind.

Clause 50.—Whenever the available cash assets of this Lodge shall be reduced below an amount equal to ten dollars for each unsuspended member, the Lodge, may, either by by-law or by resolution adopted after two weeks' notice, assess its members equally in a sum sufficient to increase the funds to the amount required to make up the deficiency.

DISBURSEMENTS.

Clause 51.—Every member qualified as required by the By-laws, if rendered incapable of following his usual or other attainable occupation by sickness or disability (not occasioned by drunkenness or other immoral conduct on his part) or by reason of infirmity from old age, having no available means of support, shall be entitled to receive from the General Fund such weekly sick benefit as may be fixed by the By-Laws, provided such weekly benefit shall not be less than two dollars per week for one year, and shall not exceed one-half the amount of the annual receipts per member, from dues and permanent investments. The Lodge shall not be held to pay such benefit for any term of sickness shorter than one week; but after one week's sickness the Brother shall be entitled to benefits for each additional day or days that he may be ill.

Clause 52.—The Lodge may provide by its By-Laws for the reduction of the weekly sick benefit payable to any member after such member has received benefits for twelve months of continuous sickness, and such By-laws shall apply to any member who may be receiving benefits at the time of its adoption, provided, however, that the weekly sick benefits thereafter to be paid shall not be less than one dollar per week.

Clause 53.—In case of the death of a member, qualified as required by the By-laws, there shall be paid to his widow, children or other relatives who may at the time of his death have been dependent on him for support, a Funeral Benefit, in such a sum as may be fixed by the By-laws of this Lodge. In the event of the deceased member leaving no such dependent relative, the said Funeral Benefit, or as much thereof as may be necessary, shall be applied by the Lodge to defraying his funeral expenses—if any are incurred.

Clause 54.—The Lodge may, by its By-laws, make such provisions as shall seem meet for the relief of members in a state of pecuniary distress.

Clause 55.—The Lodge shall, in its By-laws, provide for the relief of members in a state of pecuniary distress, and for the relief of the widows and orphans of members of this Lodge, who were in good

CONSTITUTION.

13

standing as required by the By-laws at the time of their decease, as it shall see fit, except by annuity.

Clause 56.—The Lodge may, by By-law, fix the time after admission at which a member shall become entitled to benefits, but a member admitted on an unexpired Withdrawal Card shall be entitled to benefits immediately upon his admission to membership.

PENALTIES.

Clause 57.—Any member who shall violate any of the laws, principles or practices of the Order or any part of the Constitution or By-laws of this Lodge shall be subject to be fined, reprimanded, suspended or expelled, as the By-laws may direct, ancient usage require, or the Lodge determine.

TRIALS.

Clause 58.—Every member charged with an offence involving reprimand, suspension or expulsion (unless for non-payment of dues), shall be entitled to a fair trial, in accordance with the provision of this Constitution and of the Rules of Procedure on Trials adopted by the Grand Lodge.

Clause 59.—No member of this Lodge shall be put on trial, unless charges duly specifying his alleged offence, shall be first submitted to the Lodge in writing by one or more members of the Order in good standing.

Clause 60.—Any charge or charges so preferred shall be referred to a committee of five members, to be chosen by ballot, three of whom shall be a quorum; which committee shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question, in accordance with the Constitution and Rules of Procedure on Trials. In selecting this committee, only one name shall be written upon any ballot.

Clause 61.—Should the report of the Trial Committee not recommend the suspension, or expulsion of the member under trial, it shall be acted upon by the Lodge on the night it is presented, unless objection is taken by any member, in which case action shall be deferred until the next regular meeting. Should the Lodge adopt the report of the Committee, such action shall be final, unless appeal is taken to the Grand Lodge.

Clause 62.—Should the Committee report in favor of suspending or expelling the member, a motion to that effect shall be submitted to the Lodge by two or more of their members in their name.

Clause 63.—Any motion for the suspension or expulsion of a member shall be announced at the two regular meetings previous to that on which it is to be decided, which last meeting the member shall

CONSTITUTION.

charge shall be summoned to attend; and at the time so appointed, whether the implicated member be present or not, the Lodge may proceed to consider and determine the question, and may either alter, amend, adopt or reject the motion made on behalf of the Trial Committee.

Clause 64.—Any member interested shall have the right of appeal to the Grand Lodge of Ontario, provided such appeal be forwarded to the Grand Secretary within two months from the date of the action of the Lodge on the matter to be appealed against, said appeal to be prosecuted in the manner prescribed in the By-laws of the Grand Lodge; and no member shall carry the case to any of the Civil Courts until after the same has been adjudicated upon by the Grand Lodge of Ontario, and, on further appeal, by the Sovereign Grand Lodge.

Clause 65.—When any member suspended for a definite period, for any other cause than non-payment of dues, desires to be reinstated before the expiration of his suspension, or, having been expelled, desires reinstatement, his case shall be referred to a committee of five members, who after due investigation, shall report at the next regular meeting, and if a majority of the members then present shall vote in his favor, he shall thereupon be declared eligible for reinstatement, and with the consent of the Grand Lodge may be reinstated.

Clause 66.—No member shall be reinstated until he shall have paid any arrears against him at the time of his suspension, and all dues and assessments that may have accrued since that date, except in case of a member dropped for non-payment of dues.

Clause 67.—No member who has been dropped from membership for non-payment of dues, except members of defunct Lodges and those possessing dismissal certificates, shall be again admitted to membership in any Lodge of this Order without the consent of the Lodge from which he was expelled or dropped; and in no case shall he be readmitted without compliance with all the forms for new applicants, excepting the ceremony of initiation, and excepting also that in the case of a non-resident, he shall not be required to re-sign the Constitution.

Clause 68.—Any member of this Lodge who is in arrears for dues for one year, shall be reported to the Lodge by the P. S., and on such report shall be dropped from membership, unless the Lodge, by resolution, extend the time of payment, which extension shall in no case exceed six months; provided that a member under suspension for any cause for a definite period shall not be dropped from membership until the expiration of his term of suspension.

BY-LAWS.

Clause 69.—This Lodge shall stand fully invested with the power

to adopt from time to time, such By-laws and resolutions as may be deemed expedient, and to repeal, alter or amend the same; provided they do not in anywise contravene any part of this Constitution, the Constitution and By-laws of the Grand Lodge of Ontario, or the laws, principles or customs of the Order.

Clause 70. — All such By-laws shall be immediately forwarded in duplicate to the Grand Secretary, authenticated by the seal of the Lodge and the signature of the N. G. and Secretary, one copy to be retained by the Grand Lodge and the other to be returned to the Lodge, certified approved, or otherwise as the case may be; and no such By-laws shall be operative until approved by the Grand Lodge, or, in its recess, by its Committee on Laws of Subordinate.

AMENDMENTS

Clause 71. — This Constitution and the Rules of Procedure on Trials, and Rules of Order for Subordinate Lodges or any part thereof, shall not be altered, amended, suspended or annulled, unless by action of the Grand Lodge of Ontario, and then only by a two-thirds vote of the representatives present and voting.

RULES OF ORDER.

- I. As soon as the presiding officer shall have taken the chair the officers and brothers present shall take their respective stations and the Lodge shall then be opened in ancient form.
- II. The order of procedure after opening, shall be as follows :—
 1. The calling of the roll of offices.
 2. The reading by the Secretary of the minutes of the last lodge night; the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment as the case may require.
 3. The consideration of any excuses which may be offered by absentees from previous meetings.
 4. The receiving and consideration of any reports from the Visiting Committee, or from other brothers who may have to report the fact of any brother being sick or in distress.
 5. The nomination or election of officers, on the evening designated for such nomination or election.
 6. The receiving and consideration of reports of Committee on Character and balloting thereon.
 7. The initiation of candidates for membership.
 8. The receiving of propositions for membership and their reference to Committee on Character.
 9. The receiving and consideration of any reports of officers of Standing Committees, which may require to be made in pursuance of the By-laws.
 10. The receiving and consideration of any reports of Special Committees, in the order of their seniority.
 11. The reading and consideration of accounts and other communications in the hands of the Secretary.
 12. Good and welfare : being FIRST, unfinished business, in order of priority at former meetings ; and SECONDLY, new business.
 13. The closing of the Lodge.
 14. Any member offering a motion must do so in writing. If a motion is made by the Secretary, the Presiding

I
less
until
until

1.
2.
3.
4.
5.
6.

Th
abov
cided
V.
after
ed by
then
TION
ence
call f

VI.
the p
shall
imme
farth
Lodge
clude
term,

VII.
the se
VIII.
taken
posed

IX.
of any
X.
or the
having
meeting
the m

RULES OF ORDER.

17

IV. No question shall be put up by the Presiding Officer, unless regularly moved and seconded; nor be open for consideration until so put; and, when put, no other motion shall be receivable, unless it be a motion—

1. To adjourn;
2. To lay on the table;
3. To put the previous question;
4. To postpone;
5. To refer; or
6. To amend.

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof, shall be decided without debate.

V. The Previous question shall be put from the Chair, only after it shall have been ascertained that the call therefor is sustained by a majority of the members of the Lodge present, and shall then always be put in the words following: "SHALL THE QUESTION BE NOW PUT?" which words shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

VI. If the vote of the Lodge, taken pursuant to such call for the previous question, be in the affirmative, the Presiding Officer shall thereupon forthwith put to vote the question as pending, immediately before such call, and shall allow no amendment or further debate thereon; and if, on the other hand, the vote of the Lodge be in the negative, the Presiding Officer shall be thereby precluded from putting to vote, during the remainder of the current term, the question pending as aforesaid.

VII. Any member may require the division of a question, when the sense will admit of it.

VIII. When a blank is to be filled, the question shall first be taken on the highest sum or number, or longest or latest time proposed.

IX. The Yeas and Nays shall be taken and recorded on the call of any member, duly seconded.

X. After any question, except that of indefinite postponement or the previous question, may have been decided, any two members having voted in the majority, may, at the same or next meeting, move for a reconsideration thereof; but no question shall be allowed upon such motion.

XI. All questions decided by the Lodge shall be final, and no reconsideration shall be allowed.

RULES OF ORDER.

in the foregoing rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

XII. Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the Presiding Officer.

XIII. Any Brother intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question, avoiding personalities; and should more than one Brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

XIV. The Presiding Officer, or any member, may call a Brother to order while speaking; and, in such case the debate shall be forthwith suspended, and the Brother so called to order shall not proceed until the point of order thus raised be determined, nor speak upon such point of order unless it be to make necessary explanation or appeal from the decision of the Chair.

XV. In all cases where a member may appeal from the decision of the Chair, he shall use the words following and none other, unless it be for necessary explanation: "N. G., I RESPECTFULLY APPEAL FROM THE DECISION OF THE CHAIR TO THE LODGE," and the Lodge shall, after such explanation from the Presiding Officer as he shall deem necessary, proceed forthwith to consider and vote upon the question: "WILL THE LODGE SUSTAIN THE DECISION OF THE CHAIR?"

XVI. Any Brother who may have been called to order for manifestation of temper, or improper feeling, must apologize to the Lodge or to any aggrieved party, if required to do so by the Presiding Officer, and shall not speak again on the pending question, except to explain or apologize, unless specially permitted to do so by the Presiding Officer.

XVII. The Presiding Officer of the Lodge may, at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

XVIII. Brothers, not members of this Lodge, may address the Lodge on receiving permission to that effect from the Presiding Officer.

XIX. No Brother shall retire while the Lodge is open, without the permission of the Presiding Officer.

XX. A motion to suspend or alter the Order of Procedure, as contained in Rule II, for the remainder of the meeting, may at any time be carried by a vote of not less than two-thirds of the

RULES OF ORDER.

12

members present and voting thereon ; but no motion to suspend or alter such Order of Procedure for a longer term shall at any time be put to vote.

XXI. These Rules, or any part thereof, shall only be altered, amended, suspended or annulled (except in the case provided for by Rule XX), by action of the Grand Lodge of Ontario.

BY-LAWS.

MEMBERSHIP.

1.—No application for Membership shall be made known to any person, except a member of this Order, until after the same shall have been determined favorably by election.

2.—Application for Membership shall be in the prescribed form, and shall be accompanied by the sum of Two Dollars (\$2), which sum shall be placed to the credit of the Candidate's initiation fee, provided he appear for initiation within thirteen (13) week; otherwise such deposit shall be placed to the credit of the Contingent Fund; but in the event of rejection it shall be returned to the candidate. And every candidate, previous to being balloted for, shall present a medical certificate from the Lodge Physician, as to his state of health, on the form provided by the Grand Lodge, for which he shall pay a fee of \$1 at the time of his examination.

3.—Every Brother on his admission to the Lodge, shall sign an agreement to abide by its Constitution and By-laws, and to pay all legal demands against him, so long as he shall remain a Member thereof; and shall give his place of residence to the P. S.; and whenever he changes his residence, he shall notify the P. S. of such change, or forfeit his claim to the attention of the Visiting Committee.

4.—In balloting for Members, the ballot box shall be placed in full view of the N. G., and the result having been inspected by the N. G.; the Warden shall proceed with it to the chair of the V. G., who, having inspected the same, shall announce whether the ballot is favorable or unfavorable, and the N. G. shall declare the result to the Lodge.

MEETINGS.

5.—This Lodge shall hold its Regular Meetings every Tuesday evening, commencing at 8 o'clock.

6.—The N. G. may summon a Special Meeting whenever he shall deem it necessary, or when requested to do so by five Members in good standing; provided always that not less than ten days' notice of the time and object be given by the Secretary, by means of a written or printed circular, to every Brother of the Lodge residing within its jurisdiction.

7.—Five Members shall constitute a quorum for the transaction of business, at any regular or special meeting.

8.—No business other than that for which such Meeting may be specially called shall be discussed at any such meeting.

9.—No Brother shall enter or retire from the Lodge during initiation, or conferring degrees.

ELECTION OF OFFICERS.

10.—Before proceeding to open the poll for an Election of Officers, the N. G. shall appoint two Brothers of the Degree of Truth, in good standing, to be Tellers, whose duty it shall be to guard the ballot box; to count the votes given, and to make return thereof to the N. G., who shall declare the result to the Lodge.

11.—In balloting for the Elective Officers of the Lodge, and for Delegates to the Grand Lodge, or other Officers, when more than one Candidate is in nomination, the names of the respective Candidates shall be written upon the ballots, and the election shall in other respects be conducted as provided by the Constitution.

DUTIES OF OFFICERS.

12.—It shall be the duty of the Junior P. G. to attend regularly the Meetings of the Lodge, to act as sitting P. G. for the term of six months; to deliver the charge of that Office at initiation or to see that the same be done by a P. G. or N. G.; to register in a book, to be kept for that purpose, the name and residence of every widow, and the name, age and residence of every orphan child receiving Benefits from the Funds of the Lodge; to watch over their welfare and interest; to visit them, if residing in this place or within one mile thereof, at least once in each quarter, and oftener if necessary; to report their condition to the Lodge whenever occasion may require; and to perform all other duties pertaining to his Office.

NOBLE GRAND.

13.—It shall be the duty of the N. G. to preside in the Lodge, to enforce a due observance of the Constitution and By-laws, and proper respect to the Grand Lodge; to see that all the Officers of the Lodge and the members of Committees perform their respective duties as enjoined by the respective Charges and Laws; to take care that all fines not requiring a vote of the Lodge for their imposition, be punctually charged on the books of the P. S.; to exercise a vigilant supervision in regard to all irregularities and infractions of the By-laws, and to impose fines or other Penalties, at the vote of the Lodge, on any Brother who is guilty of such infractions, and to report the same to the Grand Lodge whenever known.

fear or favor ; to take charge of the Charter of the Lodge ; to have it always in the Lodge while in session ; to summon Special Meetings whenever he may consider it necessary, or when requested to do so by any five Members of the Lodge in good standing ; to appoint all Officers and Committees, not otherwise provided for ; to fill by appointment all vacancies occurring in Committees or in Offices originally filled by his appointment ; to examine the ballot box after every ballot for Members ; to ascertain and announce to the R. S. the result of all ballotings and votes ; to read By-law No. 64 to the Lodge when necessary ; to give the casting vote in case of a tie on any question, except those decided by ballot ; to present a copy of the Constitution and By-laws to each Brother on admission ; to ascertain from the P. S. his receipts since last Lodge night, and announce the same to the Lodge ; to cause the R. S. to invite Brothers to attend the Funeral of any Brother, for whom the Lodge may be chargeable with a Funeral Benefit ; to take charge of such Funeral, in the absence of competent relatives ; to receive the amount of and regulate the disbursements ; to draw upon the Treasurer for all sums voted by the Lodge, or necessary for the payment of any Benefits due under these laws ; to act as member of the Visiting Committee, and, in the absence of any Elective Officer, or other Officer appointed by the N. G., he shall appoint a qualified brother, *PRO TEM*, to perform the duties of such Officer ; he shall perform all other duties pertaining to his office by the Constitution, or By-Laws of the Lodge, or by the Charges and Usages of the Order ; and shall not make or second any motion, or take part in any debate while in the Chair, except in case of appeal from his decision.

VICE-GRAND.

It shall be the duty of the V. G. to assist the N. G., and in his absence to take his Chair ; except during an initiation, visitation, or other important occasion, when he may cause the same to be done by a P. G. ; to appoint his own Supporters, and the minority of all Committees on Character ; to assist in examinations of the ballot at election for membership ; to act as chairman of the Visiting Committee ; to take special charge of the door under the N. G., and to perform such other duties as are prescribed by the Charges of his office and the Usages of the Order.

RECORDING SECRETARY.

15.—It shall be the duty of the R. S. to keep an accurate record of the proceedings of the Lodge ; to take charge of, and keep in safety, the Seal of the Lodge ; to keep carefully, and in good order, all Books, Papers, and other property belonging to his Office, and to deliver the same to his successor in like good order ; to keep all Certificates and Cards granted by the Lodge ; to write,

BY-LAWS.

Lodge; to have
Special Meet-
ings requested to
be held as ap-
proved for; to
committees or in
the ballot
and announce to
By-law No.
vote in case of
to present a
on admission;
age night, and
S to invite
om the Lodge
charge of such
to receive the
law upon the
nary for the
as member
any Elective
all appoint a
uch Officer;
office by the
charge and
y motion, or
ase of appeal

N. G., and
tion, visita-
en he may
rn Support-
o assist in
; to act as
arge of the
as are pre-
a Order.

an accurate
, and keep
in good
ing to his
od order;
to write,

and duly despatch, and copy into the letter book, all Communi-
cations ordered by this Lodge; and to read the same at the next
Regular Meeting, under the head of unfinished business; to punctu-
ally issue all notices required by order of the N. G. or of the
Lodge; to inform all Candidates of their election or rejection,
when the proposer of such Candidate declines to do so, but without
disclosing any other fact or circumstance connected therewith; to
examine the Black Book in reference to all nominations for mem-
bership, and acquaint the Committee on Character with the result
of such examination; to fill out for the Chairman of such Commit-
tee a notice containing the names of the Committee; and also that
of the Candidate and referees; to preserve and file all written re-
solutions, motions, accounts, and reports, upon which action has
been taken by the Lodge; to keep written up in good order, all
books placed in his charge, and to carefully preserve all papers left
with him; to attest all warrants for moneys ordered to be paid at
regular meetings; to advise the P. S. of all votes of the Lodge im-
posing any assessment, or imposing or remitting any fine; and also
all fines otherwise incurred by any Brother; and perform all such
other duties, consistent with his office, as may be required of him
by the Lodge, or his Charge of Office, and for such services he shall
be paid quarterly at the rate of \$10 per annum.

PERMANENT SECRETARY.

16.—It shall be the duty of the P. S. to keep just and true
accounts between the Lodge and its Members: to charge and collect
punctually all Dues, Charges, Assessments and Fines; to notify
every Brother, by means of a written or printed circular, mailed to
his address, atleast two weeks previous to the close of each quarter,
of the amount of his arrears, and the amount of regular dues for
the three months in advance; to call the special attention of every
Brother owing dues for eleven or seventeen calendar months, as the
case may be, to the provisions of these Laws in such cases, by
means of a written or printed notice, to be mailed to his address;
to advise the N. G., from time to time, of the names of all the
Brothers owing dues for twelve or eighteen calendar months, to the
end that such provisions may be punctually carried into effect; to
receive all moneys due the Lodge, and pay over the same forthwith
to the Treasurer, taking his receipt for the same; to furnish the
Lodge, at the first meeting in each term, with a written statement
of all moneys received by him during the past term; to have his
books written up for the Finance Committee, within twenty-four
of the last Meeting in the Term; to deliver up in good order, to
his successor, all books, papers, and other property pertaining to
his Office; to make out at the end of his term, for the Grand Lodge,
a full return of the proceedings of the Lodge during the term;
and furnish the Physician and Visiting Committee with the names

BY-LAWS.

members in the order in which they were initiated; and for such services he shall be paid quarterly at the rate of \$10 per annum.

TREASURER.

17.—It shall be the duty of the Treasurer to receive from the P. S. all moneys of the Lodge, and carefully take charge of and deal with the same, in such manner as may be required by the By-laws of the Lodge, or by any vote of the Lodge, duly passed in conformity therewith; to pay all warrants signed by the N. G. on account of benefits due under these laws, and also all other warrants signed by the N. G. and R. S., but none others; to keep a correct account of all moneys coming into his hands; to advise the P. S. punctually of the state of his books whenever the said P. S. may require the levying of an Assessment under these Laws; to lay before the Lodge a statement of its Receipts and Disbursements, at the first Regular Meeting in each term; to have his books written up for the Finance Committee within twenty-four hours after the last Regular Meeting in each Term; and to deliver up, when legally called upon, all moneys, bonds, papers, books, and other property of the Lodge, which may be in his possession or charge, to his successor in office, or to any Brother or Brothers whom the Lodge may appoint to receive the same. Prior to his installation in office, the Treasurer shall give the Lodge, a bond to be approved by the Lodge, for the term for which he may serve, subject to such penalties and on such conditions as, from time to time, may be prescribed by the Lodge.

TRUSTEES.

18.—There shall be three Trustees of this Lodge one of whom shall be elected at the second meeting in January in each year, by ballot, the retiring Trustee to be one who has completed his third term of office. The duties of the Trustees shall be to take charge of the Funds of the Lodge, except such Funds as may be deemed necessary to remain in the hands of the Treasurer, and invest the same, subject to the approval of the Lodge. Each Trustee, before entering up this Term of Office, shall give a bond, to the Lodge, to be approved of by the Lodge, for the faithful performance of his duties as such Trustee. All Brothers elected as Trustees must be members of the Degree of Truth at the time of their election.

PHYSICIAN.

19.—There shall be a Physician, who shall be elected by ballot at the first Regular Meeting in December of each year, whose duty it shall be to attend to the medical needs of the Lodge, and to advise the Lodge as to the health of its members.

2
Regal
emph
Comm
charg

2
Lodge
Lodge

23
first m
care of
have t
may b
shall b

23
deliver
within

24
suspens
Brothe
effect;
cording

25
subject
Commis
Finance

26
whom

27
the
in th

BY-LAWS.

25

and for such
per annum.

ive from the
charge of and
ed by the By-
passed in con-
the N. G. on
other warrants
keep a correct
ise the P. S.
d P. S. may
s; to lay be-
irsements, at
ooks written
rs after the
er up, when
s, and other
n or charge,
s whom the
installation
be approved
ject to such
may be pre-

se of whom
ch year by
ed his third
ake charge
be deemed
invest the
tee, before
Lodge, to
ance of his
a must be
ction.

ected by
the Lodge
the Grand
the Grand

WARDEN.

20.—It shall be the duty of the Warden to take charge of the Regalia and other property of the Lodge, except when a keeper is employed for that purpose; to act as chairman of the Property Committee, and perform such other duties as are prescribed by the charges of his Office.

CHAPLAIN.

21.—The Chaplain shall assist in opening and closing the Lodge, according to the form adopted by the Sovereign Grand

CARETAKER.

22.—The caretaker shall be appointed by the Lodge at the first meeting in January of each year, whose duties will be to take care of the Lodge Rooms, keep them clean and comfortable, and have them ready for all meetings, and perform such other duties as may be prescribed by the Lodge or N. G., for which services he shall be paid quarterly at a rate to be agreed upon by the Lodge.

23.—Every Officer who may be required to state his duties, or deliver any charge, in the Lodge, shall commit his part to memory within four weeks after his installation.

DISMISSAL OF OFFICERS.

24.—Any Officer charged with official misconduct may be suspended or dismissed from office, by a vote of two-thirds of the Brothers of the Lodge present, and voting on any motion to that effect; provided, always that he has first received a fair trial, according to clauses 58-66, of the Constitution.

COMMITTEES.

25.—The N. G., on the night of his installation, shall appoint (subject to the approval of the Lodge) the following Standing Committees, to serve for the current Term, viz: A Visiting, Finance, a Property and a Covenant Committee.

VISITING COMMITTEE.

26.—The Visiting Committee shall consist of seven Members, whom the N. G. and V. G. shall be two, *ex officio*.

27.—It shall be the duty of each Member of the Committee on the day set apart for him to visit all Brothers (provided they are in this place or within one mile thereof) who are confined to their residence by sickness or other disability, after being notified

BY-LAWS

of their illness, and render them such necessary aid as the By-laws provide or the Lodge directs, and report to the Lodge at the next regular meeting.

28.—It shall be the duty of the Chairman of this Committee to keep a correct roll of the names of the Brothers, in the order in which they were initiated, for the use of the Committee; and, when circumstances require, it shall be the duty of each member on the day set apart for him to visit, to call upon so many of the Brothers, in the order in which their names have been enrolled, as may be necessary to secure the attendance and services of at least two Brothers to watch nightly with sick Brothers.

29.—It shall be the duty of each Member, notified to attend the sick, to inform the Brother giving such notice, at the same time such notice is given, whether he will attend or not; and when he is unable to attend, except for sickness, he shall be charged \$1, and his place supplied. Should any member not inform the Brother giving notice, of his inability to attend, or neglect to attend after signifying that he would, then the Lodge, on motion, can order that he be fined an additional sum of \$1, as the circumstances of the case may permit; but in no case shall the Member so notified be exempted from paying the fine of \$1, as specified in the foregoing part of this clause (unless he was ill himself). In the event of a member of another Lodge being taken sick in the Village of Millbrook the Visiting Committee will be guided by the By-laws of the Lodge to which the sick Brother belongs.

30.—In the case of contagious or infectious diseases, it shall not be incumbent on Members of this Committee to visit, personally, or, of other Brothers to watch; and if attendance be required, the Committee shall employ a competent nurse, to be paid from the funds of the Lodge.

FINANCE COMMITTEE

31.—The Finance Committee shall consist of three Members, whose duty it shall be to inspect and report upon all accounts incurred by the Lodge at or before next Regular Meeting; and shall audit the books and accounts of the P. S. and T. at the end of each semi-Annual Term, and make a written report thereon; also a report in full of the financial affairs of the Lodge at the second Regular Meeting in each term, and audit the account of all officers or Committees charged with the receipt or expenditure of moneys of the Lodge.

PROPERTY COMMITTEE

32.—The Property Committee shall consist of three Members, including the Warden—who shall be chairman thereof—whose duty it shall be to take charge of all Repairs and other affairs of the

aid as the By-laws
Lodge at the next

this Committee to
in the order in
Committee; and,
of each member on
so many of the
been enrolled, as
services of the least

notified to attend
ice. at the same
or not; and when
all be charged \$1,
not inform the
d, or neglect to
dge, on motion,
as the circum-
all the Member so
specified in the
himself). In the
ick in the Village
d by the By-laws

diseases, it shall
e to visit, per-
tendance be re-
urse, to be paid

three Members,
all accounts in-
ing; and shall
the end of each
thereon; also a
at the second
nt of all officers
ture of moneys

three Members,
of whom duty
shall be the

Lodge, not especially entrusted to particular officers or to other Committees; to procure such articles as may be necessary, or as the Lodge may direct; to cause all repairs to be made to the Regalia, or other Lodge property, as to them may seem fit, or the Lodge direct; and to make a full written report of their proceedings at the last Meeting in each Term.

33.—This Committee shall in no case expend a greater sum in any one Term than \$10, without the consent of the Lodge in regular form.

COMMITTEE ON CHARACTER.

34.—It shall be the duty of all Committees on Character to ascertain, carefully, the age, state of health, profession, habits, and character of the candidates referred to them; and to make report thereon to the Lodge at the next Regular Meeting, unless otherwise ordered by the Lodge.

COVENANT COMMITTEE.

35.—The Covenant Committee shall consist of three Members, the first named who shall be Convener thereof, whose duty shall be to investigate all complaints that may be made to them of immoral or dishonest conduct, or of the excessive use of intoxicants by any Member of this Lodge. In case, after investigation, the complaint shall have proved to be well founded, it shall be the duty of the Committee to warn the offending Brother against the practice complained of, and to endeavor by moral suasion to effect a reformation. If, however, the offense shall be continued, notwithstanding the efforts of the Committee, then it shall be the duty of the Committee to prefer and prosecute a charge against the recalcitrant member, which shall be disposed of as provided by the Constitution of the Grand Lodge and the By-laws of this Lodge.

DISMISSAL OF COMMITTEES.

36.—Any Committee, or Member or Members of Committee, failing to discharge their duties to the satisfaction of the Lodge, may be discharged therefrom by vote of the Lodge to that effect. Every Committee, or Member or Members thereof, that discharged, shall forthwith surrender, on demand to that effect, to the G. or such Brother or Brothers as the Lodge may appoint, all books, papers, Moneys, and such other properties of the Lodge which may be in his or their hands.

ADMISSION FEE.

37.—Every person admitted into this Lodge by initiation, or as Apprenticed Fellow, shall pay an Entrance Fee of Seven Dollars.

BY-LAWS.

QUARTERLY DUES.

37.—which sum shall include Dues for the then current quarter, and every Brother admitted by card shall pay the sum of Three (\$3), and in addition the amount due for the balance of the then current quarter. A Member of this Lodge suspended or ceased membership for N. P. D. may be re-instated on payment of one year's dues—provided he be under fifty years of age—and be re-instated in manner prescribed by the Constitution and By-laws of this Lodge.

38.—Every person admitted into membership in this Lodge shall pay into its funds—at or before the close of each Quarterly Term according to his age at the time of admission, at the rate following (excepting the Members already admitted at Charter rates, who shall pay \$6 a year,) that is to say: At the age of 21, \$2 per year; from 22 to 25, inclusive, an additional 12c. for each year; from 26 to 40, inclusive, an additional 20c. for each year; from 41 to 45, inclusive, an additional 28c. for each year; from 46 to 50, inclusive, an additional 36c. for each year; and over 50, an additional 60c. for each year.

DEGREES.

39.—The charges for Degrees in this Lodge shall be \$3 each for the First and Second Degrees, and \$4 for the Third. The amount of such charges must be deposited in the hands of the P. S. before any Brother can be balloted for to obtain a Certificate entitling him to receive such degree. Application for Degrees, and balloting thereon, shall be made in the Lodge while open in the Degree of Truth. On the rejection of any application for Degrees, the charge obtained for the same shall be at once refunded, or placed to the Brother's credit, as he may desire.

CARDS.

40.—The Lodge may by vote grant a Visiting Card to any Brother in good standing on his paying up all dues accruing during the period for which this card is desired, including the fee for Card. Withdrawal Cards shall be balloted for, after the applicant has paid all dues and charges to date—including the fee for the Card—and if a majority of white ball appear shall be granted. For every Withdrawal Card there shall be a charge of 50 cents. For every Visiting Card a charge of 30 cents. Any Brother paying a year's dues in advance shall receive a Visiting Card free. Dismissal Certificates, One Dollar each.

FUNDS.

41.—All moneys accruing to the Lodge, from Admission Fees, (except as is hereafter provided), Degrees, Cards, and Inter-

BY-LAWS.

from investment of all Funds, shall be carried to the account of the General Benefit Fund. 5 % of all dues and all other moneys accruing to the Lodge may be carried to the credit of Contingent Fund.

ASSESSMENTS.

32.—Whenever any Benefit or Benefits may become due and payable, from either of the Funds of this Lodge in the course of any one quarter, if the books of the Lodge do not show sufficient amount to the credit of Fund to meet such Benefit, then the P. S. shall forthwith raise, in aid of such Fund, by an Assessment, to be paid in equal proportions upon all members of the Lodge, the amount necessary to meet such Benefit or Benefits.

INVESTMENT OF FUNDS.

43.—Investment of all moneys of the Lodge, which it may not be deemed necessary to keep in the immediate charge of the Treasurer, to meet ordinary disbursements, shall be made in and by the name of the Lodge, from time to time in such manner and with such security as the Lodge may require; provided always that no part of the Funds shall be loaned to any Member of the Order. All evidences or certificates of such investments shall be kept by the Trustees, and all dividends, interest, or other income accruing therefrom shall be duly demanded and received by them, and the amount thereof paid over forthwith to the P. S. for delivery to the Treasurer.

44.—All moneys of the Lodge, not invested as aforesaid, shall remain in the hands of the Treasurer, subject to the By-laws and orders of the Lodge.

45.—No motion in any way relating to the expenditure or investment of the Funds of this Lodge as provided by By-law No. 41, shall be put to vote at any meeting, whether regular or special, unless two weeks' notice of such motion has been given by the mover (except for expenditures provided for by By-laws, the relief of members of this or distant Lodges, and the payment of regularly accruing debts). Nor shall any such motion for the expenditure or investment of Lodge Funds be carried unless two-thirds of the members present vote in its favor.

SICK BENEFITS.

46.—Every Brother who has been a Member of this Lodge for the space of six months, shall be deemed a bona fide Member, and when in good standing, if rendered incapable of following his usual or any attainable occupation by sickness or other illness, or by absence from immoral conduct on his part, shall receive a

BY-LAWS.

from the General Fund of the Lodge during such sickness or disability, and at a rate as follows: If of the Degree of Truth, \$4 per week for the first 26 weeks, \$2 per week for the next 26 weeks, and \$1 per week during the remaining period of illness; if of a lower Degree, \$2 per week for the first 52 weeks, and \$1 per week during the remaining period of illness. A Member admitted by an unexpired Withdrawal Card shall be entitled to Benefits immediately provided always that no Benefit shall be paid for less than one week's sickness or disability. No claims for sickness or disability will be recognized beyond two weeks anterior to the same being reported to the Lodge (except by the unanimous vote of the Lodge). Members claiming Benefits shall furnish a Physician's Certificate of their illness to the Visiting Committee if requested to do so.

47.—In the event of its being necessary under the By-laws for the Lodge to provide and pay for a nurse to attend upon any sick Member, he shall receive only one-half of the amount to which he would be entitled under the preceding By-law, during the time such nurse is employed.

48.—If the Brother be a non-resident, it shall be necessary that a statement or statements of his case, setting forth the nature of his sickness or disability and the time of its commencement and duration, be transmitted to the N. G. of this Lodge, certified by the N. G. of the Lodge nearest to the place where he may be for the time resident or detained, and under the seal of such Lodge; or, if he be not near any Lodge, by a Justice of the Peace, or a Clergyman, or a Licensed Physician, and such Brother shall thereupon receive the Benefit provided by the preceding Sections.

49.—No Brother while under charges duly preferred against him on any matter pertaining to his right to Benefits shall be entitled to such Benefits, but if afterwards acquitted in due course, he shall be then forthwith entitled to receive any Benefit or Benefits which but for such charges would have become payable to him while the same were pending.

50.—No Brother who shall be indebted to this Lodge to the amount of more than one quarter's dues shall become entitled to any Benefits until eight weeks after such arrears shall have been paid in full.

51.—No Brother shall be entitled to any Benefit for sickness commencing while under disabilities.

FUNERAL BENEFITS.

52.—In the death of any Brother in good standing in the Lodge, the sum of \$50 shall be allowed as a Funeral Benefit.

BENEFITS TO WIDOWS AND ORPHANS.

53.—The Widow or Orphan Children under 15 years of age of a deceased Member of this Lodge in good standing at the time of his death, he having attained the Degree of Truth, shall receive from the Funds of this Lodge the sum of \$75. The Widow of a Brother of lower Degree shall receive the sum of \$50, said sums to be paid within 60 days after satisfactory proof of death.

54.—Should any unmarried deceased Brother leave a widowed mother or unmarried sister who depended on him alone for support, she shall receive from the General Fund the same Benefits, on the same terms as Widows of deceased Members.

55.—Should the family of a deceased Brother be in need of a protector or guardian, the Lodge shall, to the best of its power, protect and assist them, and endeavor to place them in such a position as to enable them to be useful to themselves and to society.

RELIEF IN SPECIAL CASES.

56.—Whenever it may become known that any Brother of this Lodge has been reduced to a state of pecuniary distress by any accident and unlooked for dispensation, his case shall be referred to a Special Committee of three Brothers, whose duty it shall be to inquire into the same, and report to the Lodge whether any what relief in their opinion should be granted for relief, and it shall be the duty of the Lodge, by a vote of not less than two-thirds of those present, to grant him any sum not exceeding \$25.

57.—If a Member of a distant Lodge apply for relief, on the presentation of this Card, his case shall be referred to the N. G., two or more members who have attained the Degree of Truth, shall examine him, and if satisfied they shall be at liberty to vote at once a sum not exceeding five dollars. They shall report their action to the Lodge at the next Regular Meeting. If necessary, such further sum may be voted as shall be deemed proper—not exceeding \$10.

FINES.

—Any Officer of the Lodge or Member of a committee neglecting to perform his duty and failing to give a satisfactory excuse, shall be fined such sum as the Lodge may see fit, not exceeding \$5.

All fines incurred by Bros, or imposed by the Lodge, shall be charged by the F. B. to the account of the Brother in default, and shall become due and payable, to all requests, at the next meeting of the Regular Quarterly Dues for the year.

BY-LAWS.

SUSPENSION AND EXPULSION.

60.—Any Brother, being twelve calendar months in arrears, shall, on due report thereof to the Lodge, be declared by the N. G. to be suspended from Membership, he having been first notified of the action that would be taken, a record of which must be entered on the minutes; unless, on account of any special circumstances the Lodge see fit by vote to determine a further term of payment, in no case to exceed three months.

61.—Any Brother being eighteen calendar months in arrears, shall, on due report to the Lodge, be declared by the N. G. to have ceased to be a Member, unless on account of any special circumstances the Lodge see fit by vote to determine a further term of payment, though in no case to exceed six calendar months.

62.—Any Brother guilty of improper language or conduct in Lodge, or who shall bring charges against a Brother on evidence which the Lodge shall not regard as sufficient to warrant him in so doing; or who shall knowingly misrepresent the qualifications of any Candidate for admission; or who shall abuse or attempt to abuse in any way the benevolent intentions of the Order; or who shall be found guilty of fraud in any business transaction, or of other dishonorable conduct, or of habitual drunkenness, or immorality, or of any infraction of the laws of the land, shall, after due trial according Constitution, be suspended from Membership or expelled as the Lodge may by vote determine.

63.—No Brother shall be permitted to appear in Lodge, while under suspension from Membership, not until after he shall have paid up all dues to the Lodge charged or chargeable against him, as well during the term of the suspension as previous thereto.

64.—If any member of the Lodge shall disclose the rejection of a Candidate for initiation or for admission by Card, he shall, after due trial according Constitution, be subject to expulsion or such other punishment as the majority of the Lodge may determine; and whenever a rejection occurs, this clause shall be read to the Lodge by the N. G.

REGALIA.

65.—All officers shall wear the Regalia of their respective offices while present in the Lodge, and all members the Regalia of the highest Degree they have attained.

REFRESHMENTS.

66.—All spirituous, vinous and malt liquors shall be excluded from the Lodge Room, and ante rooms, when under the control of the Lodge.

BY-LAWS.

AMENDMENTS.

87. — No motion to repeal, suspend or amend these By-laws, or any part hereof shall be put to vote until the same shall have been read in the Lodge at three consecutive Regular Meetings, nor shall the consideration of, or voting upon, any such motion be postponed at such third reading, unless by a majority vote of the Lodge; nor shall such motion be declared to prevail unless, upon the final division thereon, two thirds of the Brothers present and voting shall vote in favor of it.

MILLBROOK, Oct. 23, 1894.

BY-LAWS COMMITTEE.

W. S. Given, N. G., Chairman; D. Hampton, V. S., Secretary;
A. A. Smith, P. S.; T. Newton.

Certified correct as passed Oct. 23, 1894.

W. S. GIVEN, N. G.
W. D. LEACH, R. S.

BY-LAWS

TABLE OF QUARTERLY DUES.

Age When Admitted.	Yearly Rate.	Quarter's Dues.
21	\$ 6 00	\$1 50
22	6 12	1 53
23	6 24	1 56
24	6 36	1 59
25	6 48	1 62
26	6 60	1 65
27	6 72	1 68
28	6 84	1 71
29	6 96	1 74
30	7 08	1 77
31	7 20	1 80
32	7 32	1 83
33	7 44	1 86
34	7 56	1 89
35	7 68	1 92
36	7 80	1 95
37	8 08	2 02
38	8 28	2 07
39	8 48	2 12
40	8 68	2 17
41	8 96	2 24
42	9 24	2 31
43	9 52	2 38
44	9 80	2 45
45	10 08	2 52
46	10 44	2 61
47	10 80	2 70
48	11 16	2 79
49	11 52	2 88
50	11 88	2 97

CO
A
B
C
C
D
D
L
M
O
O
O
O
F
F
F
F

INDEX.

	Page
Constitution.....	5 to 15
Amendments.....	16
By-laws.....	18
Cards (Withdrawal).....	7
Contributions.....	11
Degrees.....	7
Disbursements.....	12
Installation.....	9
Membership.....	8 to 9
Officers—Duties and Powers.....	9
Officers—Elective.....	9
Officers—Appointed.....	9
Officers—Vacancies.....	10
Penalties.....	13
Preamble.....	5
Returns.....	10
Re-Admission.....	9
Sessions.....	10
Terms.....	8
Title and Powers.....	13 to 14
Trials.....	16 to 19
Rules of Order.....	20 to 33
By-laws.....	27
Admission Fees.....	33
Amendments.....	29
Assessments.....	30
Benefits—Euneral.....	29
Benefits—Sick.....	31
Benefits—Widows and Orphans.....	25
Caretaker.....	28
Cards.....	25 to 27
Committees.....	27
Committees on Character.....	27
Committee—Covenant.....	27
Committee—Dismissal of.....	27

Committee—Finance.....	26
Committee—Property.....	26
Committee—Visiting.....	25
Degrees—Price of.....	28
Dues.....	28
Fines.....	31
Funds.....	28
Funds—Investment of.....	29
Meetings.....	20
Membership.....	20
Officers—Election of.....	21
Officers—Duties of.....	21 to 27
Officers—Dismissal of.....	25
Physician.....	24
Regalia.....	32
Refreshments.....	32
Relief in Special Cases.....	31
Suspension and Expulsion.....	32
Table of Quarterly Dues.....	34

26
26
25
28
28
31
28
29
20
20
21
27
25
24
22
22
21
2
4



